

SEATTLE UNIVERSITY
STUDENT ACADEMIC RELIGIOUS ACCOMMODATIONS REQUEST FORM

Student Information

Student's Name: _____

Email Address: _____ Telephone Number: _____

Class Information

Course Title, Number and Section Student is Seeking Accommodation(s): _____

Faculty Member's Name: _____

School/College: ☐ A&S ☐ Nursing ☐ Albers ☐ Science & Engineering ☐ Education ☐ Law ☐ Cornish

Requested Accommodation(s)

A. Identify the examination schedule or other academic activities which you are seeking religious accommodation(s).

B. Please identify your religious practice or belief.

C. Identify the accommodation(s) or modification(s) you are requesting:

D. List any other accommodation(s) that would eliminate the conflict.

Verification

I verify that my religious beliefs are sincerely held and that I am motivated by religious purpose to request this accommodation to observe my religious holidays. I understand that in determining whether to grant this request the University may inquire as to the sincerity of my beliefs as well as the purpose for my request. The University may also be limited in its ability to provide an accommodation that presents an undue hardship to the University or a fundamental alteration of the nature or operation of the academic program or course.

Date

Signature

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For Department Use Only

DECISION

Request Approved:

☐	Yes
☐	No

Identify accommodation(s) provided:

If denied, state the reason (e.g., fundamental alteration, undue hardship).

Date

Signature

Name

Title

APPEAL PROCEDURE

A student may appeal the decision by submitting the appeal in writing to the Office of the Dean of the respective school or college of the class the student is seeking accommodations no later than five (5) calendar days after the date of the decision. The decision of the Dean or designee will be final.

ADDITIONAL INFORMATION

- Seattle University Policy on Religious Accommodations for Students:
<https://www.seattleu.edu/media/seattle-university/documents/policies/general/Policy-on-Religious-Accommodations-for-Students.pdf>
- Questions about the interpretation or application of the Policy on Religious Accommodations on Students should be raised with the Office of Institutional Equity. Please contact OIE at (206) 220-8515 or oie@seattleu.edu for assistance.