



SEATTLE UNIVERSITY
CAMPUS MINISTRY

Wedding & Financial Agreement

(7.23.2013)

Bride's Name _____ Email: _____
Address _____
City _____ State _____ Zip _____
Home Parish _____ Work Phone _____
Parish of Baptism _____ Cell Phone _____
Parish of Confirmation and date: _____

Groom's Name _____ Email: _____
Address _____
City _____ State _____ Zip _____
Home Parish _____ Work Phone _____
Parish of Baptism _____ Cell Phone _____
Parish of Confirmation and date: _____

Date of wedding _____ Wedding time _____
Rehearsal date (*typically the day before*) _____ Rehearsal time _____

Location of wedding: Chapel of St. Ignatius _____ Campion Ecumenical Chapel _____
Type of Ceremony: Liturgy of the Word _____ Mass (with communion) _____
Number of guests expected _____ Number of guests for communion (if Mass) _____

Presider _____ Phone _____
PRIEST DEACON Email _____

PLEASE COMPLETE IF THE PRESIDER IS NOT FROM SEATTLE UNIVERSITY

Church _____
Address _____
City _____ State _____ Zip _____
Superior _____ Diocese or Province _____

A DECLARATION OF A CATHOLIC ECCLESIAL COURT IS REQUIRED FOR ALL PREVIOUS MARRIAGES TO SCHEDULE A WEDDING AT SEATTLE U

Previous marriages/Ordinations:

CERTIFICATE OF COMPLETION OF MARRIAGE PREPARATION IS DUE 4 MONTHS PRIOR TO THE WEDDING

Marriage Preparation Program Chosen _____

INITIALS REQUIRED

We have read the policies and guidelines for weddings at Seattle University and we agree to follow all of the policies and procedures.

INITIAL

INITIAL

We understand that a minimum of \$250 must accompany this financial agreement as a deposit.

INITIAL

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Please attach a recent photo of the bride and groom.

PLEASE CHECK ALL THAT APPLY AND COMPLETE ALL FIELDS THAT FOLLOW

- ☐ Current Student/Faculty/Staff ID# _____ Major/Dept. _____ \$500
☐ Alumni Graduation Year _____ Degree _____ \$1,000
☐ Regent/Trustee _____ \$1,500

A RESPONSIBLE PARTY FOR BILLING MUST BE NAMED:

Name _____
Address _____
City _____ State _____ Zip _____
Work Phone _____ Cell Phone _____
Credit Card Number (Visa/MasterCard only): _____
Full Name on the Card: _____ Expiration Date: _____

We agree to complete all wedding fee payments by _____
30 DAYS BEFORE WEDDING

We will pay \$100 for parking for our guests _____
OR REQUIRED FOR GROUPS OVER 30

We will have our guests pay \$4.50 per car for parking _____

We agree to pay the wedding fee by Credit Card or Check in the following manner:

- ☐ Full fee is attached with this agreement.
☐ Fee to be paid in a single payment by _____
30 DAYS BEFORE WEDDING
☐ Other. Please propose your own terms on a separate sheet of paper and attach to this form.

LIABILITY INSURANCE IS REQUIRED FOR ALL WEDDINGS IN ACCORDANCE WITH THE POLICIES OF SEATTLE UNIVERSITY. INITIALS REQUIRED

We agree to obtain liability insurance in excess of \$1,000,000 and to provide certified proof of insurance no later than 6 months prior to the wedding as prescribed in the wedding guidelines.

INITIAL

INITIAL

We agree that all music/musicians will be approved by the CM for Liturgical Music by:

60 DAYS BEFORE WEDDING

Date _____

Date _____

SIGNATURES AND DATES REQUIRED